PROPERTY ROOM

Date	Staff Signature	Inmate Name	Register Number	Number of Bags	Locker Number	Date Inmate Reviewed Property	Release Date	Staff Signature	Time Released

When property is delivered to R&D without the inmate's signature, R&D staff will sign the property form in the staff release section prior to the inmate property departing.
PROPERTY WILL NOT BE ACCEPTED WITHOUT A PROPER INVENTORY FORM ATTACHED.

SAMPLE